West Boundary Elementary School

Regular Meeting of the Parent Advisory Council (PAC)
WBES Library, Rock Creek, BC
Wednesday, October 21, 2026 at 4:15pm

MINUTES

The President called the meeting to order at 4:22pm

Present:

Tanya R.	President / Co-Treasurer
Tessa S.	Vice President / Co-Treasurer
Ashley A.	Secretary
Amber P.	DPAC Rep
Nick B.	Principal / Member at Large
Whitney G.	Member at Large
Cassie B.	Member at Large
Rose Z.	Trustee (arrived at 4:44pm)

Land Acknowledgement

- Acknowledgement of the Indigenous peoples and ancestors.

Call for New Business

- N/A

Adoption of Agenda

MOVED/SECONDED

"That the Agenda for 21-October-2026 be adopted as circulated."

CARRIED

Adoption of Minutes

MOVED/SECONDED

"That the 21-September-2026 Regular PAC Meeting minutes be adopted as circulated."

CARRIED

Adoption of Treasurer's Report

MOVED/SECONDED

"That the September 1-30, 2026 Treasurer's Report be adopted as circulated."

CARRIED

Principal's Report

See Attached Report

Trustee's Report

- Mark and Rose got in by acclimation.
- Four new trustees in the East, two in Grand Forks City, two in Grand Forks Rural, and two in Christina Lake.
- Trustee academy in November.
- Funding report based on end of September (09/30) enrolment numbers.

DPAC Report

- AGM will be in January.
- Grant - Looking for a speaker for kids/parents around mental health.
- DPAC helped the high school grads secure the Boundary Expo Arena for graduation, instead of having grad ceremonies at the high school.

Correspondence

- Ms. T emailed asking if PAC would cover the cost of grad hoodies (already motioned to pay for them in September) and year books for the grad class again this year.
  MOTION:

"That PAC cover the cost of grade 7 year books for the 2026-2027 graduating class. Funds to be withdrawn from the General Account unless we have Gaming money available to use at the time of invoicing, then funds are to be withdrawn from the Gaming Account."

CARRIED

Old Business

- Portable/Folding Bleachers – Parent concerns
  - On hold for now, waiting to hear if the Rock Creek Fair Grounds will be ordering bleachers. Funds to stay in General Funds Account for now.

- Wobble Stool Request From Mrs. Brouwer
  - WBCF grant intake open until mid November.
  -Add request for field trip funds as well. 14-15 Stools could be used. Will apply for WBCF grant, asking for $5000, $2000 for the Wobble Stools, $3000 for field trips.

- Spirit Wear
  – Staff has chosen colours, waiting on different style options for teachers.

- West Coast Seeds Fundraiser
  - Waiting for approval.

- Grad Hoodies
  - Completed.

New Business

- Book Fair – Scheduled for the week of October 26-29. Will need volunteers for morning before school from 7:45-8:30am and lunch break from 12:15-1:30pm during the week of the 26-29th. One or two people is good per shift. Can be parent volunteers, does not have to be PAC only. Make a sign-up sheet?

  -Tanya to make a sign up sheet.

- Christmas Artwork Cards – In conjunction with Coffee Fundraiser (Nov/Dec) – Christmas card stock, cut and add labels. Purchase envelopes on Amazon? Tie with twine? 10 cards for $15? 8 for $12?

  -Tessa will look into paper options for cards.

- Coffee Fundraiser – Check with Trading Post for cost and if they will do it again this year and dates.
- 50/50 Christmas Cash Raffle – will need to apply soon for license. Need to set up new account with the updated gaming website. $2/ticket. 1000 tickets. Sell from Nov.23-Dec17. Draw at Christmas concert on the 17th?

  -50/50 draw will be on Dec. 16th

- Skating Field Trips – PAC paid $1,565.00 from Gaming Grant funds in 2025. Currently do not have enough left of Gaming Grant to pay for grad hoodies (already motioned to pay for) and the full bill for skating. Would potentially need to use up to $500 from General account to cover the rest, depending on ice time and bussing cost increases, unless we have Gaming income from 50/50, then we can use all Gaming funds to pay for skating.

  -MOTION:

"That PAC cover the cost of all 3 skating days in full. Funds to be withdrawn from the Gaming Account.

CARRIED

- PAC Deep Freezer – is there room at school if PAC buys their own small freezer?

  -Will keep an eye out for deals on freezers, Standing freezers? <$500 or less.

PAC Hot Lunch

- Jenny confirmed use of Munch A Lunch and financial assistance availability.
- First hot lunch was small but successful. Sold 27 online and sent 36 and ended up selling all of the extras on lunch day. Profit approximately $2/hotdog = $72.
- Oct.29 is pizza hot lunch. Will need volunteers to cook, sort and serve orders. This day is also the last day of bookfair and Halloween day. Orders due Oct.22. Tanya will pickup pizzas at Costco on Friday Oct.23.

- Proposed hot lunch days until winter break – prices are rough estimates and may change:

Date	Lunch	Price (SM)	Price (LG)	Notes/Other
Friday November 13	Buttermilk Chicken Strips & Cheese Tortellini w/ Marinara or Alfredo Sauce	$5 - 2 chicken strips w/ 1 scoop of pasta	$8 - 4 chicken strips w/1.5 scoops of pasta	Ketchup Honey Mustard Plum Sauce for dipping
Thursday November 26	Hot Dogs	$3 each	N/A	
Thursday December 10	Spaghetti & Garlic Toast (Meat or Veggie Sauce)	$5 - 1 Garlic toast w/ Spaghetti and choice of sauce	$8 - 2 Garlic toast w/ Spaghetti and choice of sauce	
Thursday December 17	Crazy Hot Chocolate Day!	$2 - Hot Chocolate + $0.50 per extra topping	N/A	Cash only. Not on much-a-lunch.

Fundraisers

Thanksgiving Pies – Complete. Sold 56 pies. Profit of $392.00
Purdy's – Active Online. Order due date Nov.19. Estimated delivery Dec.2-9 Pickup Dec.10.
Scholastic Book Fair – Scheduled for the week of October 26-29. See above.

Upcoming Dates

-See School Calendar

Future Agenda Items

- Bingo Fundraiser – will need to find or purchase roller cage and balls. Have to apply for a new gaming number to get license as they have changed their system. Bingo cards must be ordered from the BCLC.
- Dinner & Movie Night Fundraiser (Grade 7's may already be organizing this?).
- Pumpkin Carving Night – Purchase a pumpkin, carve at the school. (October also has Harvest Lunch and Thanksgiving Pie Fundraiser in early/mid Oct. and Book Fair which runs the last week of Oct).
- Reusable Snack Bags Fundraiser.
- BBQ Silent Auction (at the April BBQ/Earth Day 2027).
- Swimming Field Trip to Greenwood Pool.
- Swimming Days to Grand Forks Aquatic Centre (SD51 has user agreement with GF Rec).

Upcoming Meeting(s)

Next Regular Meeting: *Wednesday November 25th, 2026 @ 4:15pm*

Next Regular Meeting: *Wednesday January 13th, 2026 @ 4:15*

Adjournment

Meeting adjourned at 5:46pm

Principals Report - October 2026

Dear Families,

October has been a busy and memorable month at our school, with plenty of opportunities for students to learn, connect, get active, and enjoy being together as a school community.

Since our last PAC meeting, our **soccer season has continued**, and students have also been having a great time with **Benchball intramurals**. We are looking forward to wrapping up soccer with a **Staff/Grade 5 Soccer Players vs. Grade 6/7s Soccer Team**, before turning our attention to volleyball.

One of the highlights of the past month was our wonderful day at **Wilgress Lake to honour Truth and Reconciliation**. It was a meaningful opportunity for our students and staff to spend the day learning and reflecting together. A sincere thank you goes to the **West Boundary Community Forest** for sponsoring the buses and helping make this important experience possible.

Bike Week was another tremendous success. Students had a lot of fun on their bikes throughout the week, culminating in a fantastic **Take Me Outside Day**. Thank you to all of the parent volunteers and staff members who helped make the day safe, enjoyable, and memorable for our students. Based on the enthusiasm we saw, we are already planning for **Scooter Week sometime in the spring!**

Picture Day has also come and gone, with retakes now on the calendar, and our fall activities continue with the **Book Fair, Pumpkin Run, Haunted House, Halloween Dance**, and **Spirit Day: Colour Fest**.

Thank You, PAC!

We would especially like to thank our **PAC for supporting the purchase of our Grade 7 Graduation hoodies**. This support helps make an important milestone for our Grade 7 students even more special.

A huge thank you as well to PAC for putting on such a **spectacular Harvest Lunch during Meet the Teacher Day**. Events like this take a great deal of planning, preparation, and volunteer effort, and they contribute so much to the welcoming sense of community at our school. We truly appreciate everything PAC and our parent volunteers do for our students and staff.

Coming Up

We have lots to look forward to as October comes to a close and we move into November:

- **Oct. 22nd** Soccer: **Staff/Grade 5 Soccer Players vs. Grade 6/7 Soccer Team**
- **Volleyball season begins!**
- **Book Fair NEXT WEEK!**
- **Oct. 29th Pumpkin Run/Haunted House/Halloween Dance**
- **Nov. 4:** Volleyball Home Game vs BWCS & JAHE
- **Nov. 5:** Skating Day
- **Nov. 9:** Volleyball @ GES
- **Nov. 10:** Remembrance Day @ BCSS

• **Nov. 12:** Volleyball Home Game vs BWCS & DAPE

• **Nov. 13: Spirit Day: Colour Fest**

• **Nov. 14:** School in Session

• **Nov. 18:** Volleyball @ CLES

• **Nov. 19:** Skating Day

Thank you again to our staff, families, PAC, community partners, and volunteers. There is a lot happening at our school, and it is the involvement of our whole community that makes these opportunities possible for our students.

Sincerely,

Nick Bond

Principal