

*West Boundary Elementary School*

4035 South. Kettle Valley Rd.  
Rock Creek, BC, V0H 1Y0  
PH # 250-446-2724



Date:

**STUDENT FILE TRANSFER REQUEST**

The student(s) listed below has/have registered at our school. Please forward all records including the PSR, file folder, report cards, confidential files and any other pertinent information.

NAME	DOB	GRADE

Please withdraw this student from MyEdBC, and end-date any programs the students is enrolled in. Please forward student records, permanent record card, and any other information pertaining to this student. If there are any special circumstances surrounding these student, please contact us.

Thank you,

\_\_\_\_\_  
Jenny Schmalz for Nick Bond, Principal

PARENTAL CONSENT: In accordance with the Freedom of Information and Protection of Privacy Act, School District No. 51 (Boundary) requires consent to use personal information for purposes related to educational programs. For this purpose, we request parental consent for the following: Student Records: I hereby authorize and give permission for the release of the complete student file, including any testing and psychological assessments that may be present and ask they be forwarded to: Greenwood Elementary School, SD #51 (Boundary)

\_\_\_\_\_  
Parent/Guardian Name (please print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature