

# Communicable Disease Plan 2022

## West Boundary Elementary School

January 2022

This plan is based on the following documents: [SD51 Communicable Disease Plan](#) and [Additional Measures for SD51 Communicable Disease Plan](#).

### ***Administrative Measures***

#### Attendance and Record Keeping

- Daily attendance records for staff, students and visitors will be maintained and reviewed
- After sanitizing, all visitors are asked to record their visit on a sign-in sheet as they enter the school site
- Sign in sheets will be kept for 45 days
- Class attendance lists are reviewed by office staff and families are contacted regarding absences

#### Staff Only Spaces

- Staff meetings and professional development will occur in virtual gatherings
- Staff will be encouraged to maintain physical distance and not gather in crowded lunch spaces

#### School Gatherings and Events

- Parent teacher interviews, PAC meetings, community consultations, assemblies, performances, events, and guest speakers will be moved online
- At this time, the 4-Schools will not be collectively gathering for the months of January or February

#### Visitor Access

- Visitors will be limited to only those that are supporting student learning and well-being (i.e., teacher candidates, immunizers, breakfast program volunteers, etc.)
- Visitors must be masked, use effective hand hygiene, and follow all applicable school safety protocols
- Notices will be posted on the school website, Facebook page, and front entrance that remind visitors of the school health and safety protocols

#### Sports

- In-school extra-curricular activities, such as basketball games, will include only players, coaches, and supportive staff personnel.
- Games will be scheduled with singular schools and students will not be participating in tournaments.
- Students will need to supply their own personal water bottles and not share personal hydration items

## Masks

- Kind reminders will be conveyed to students regarding the requirement to wear masks, how to properly wear one, and measures to follow if they have been granted a mask exemption
- All students will be required to wear masks in high traffic areas
- Students with mask exemptions will need to maintain their physical distance from others, be respectful of school measures to give themselves and others space (i.e., being last out of a room, delayed the time that they retrieve personal belongings from the hallway, not travelling down crowded hallways, and other measures to reduce contact with other students

## Entrance and Exits

- Students will enter and exit the building from their respective classroom to prevent additional exposure in high traffic areas such as the hallways
- Students with mask exemptions will enter and exit the building last

## Food Services

- Breakfast program fare will be served outside or put on a cart to serve students in their class
- Students will be given set times throughout the day to eat lunch and snacks at their desk

## Hand Hygiene

- Students and staff are required to practice effective hand hygiene using either sanitizer or soap and water
- Hand Sanitizer stations are immediately available upon entering the school sites
- Students who are unable to use sanitizer will be directed to sink areas in their classroom to wash their hands

## Bus Transportation

- All students receiving bus transportation services will wear a mask, and practice effective hand hygiene before and after trips
- Frequently touched surfaces are cleaned and disinfected at least once per day
- Practices are in place to clean and disinfect frequently touched surfaces when they are dirty
- Other cleaning occurs in line with regular practices
- Passengers are spread out if empty seats are available
- Windows will be open when weather allows

## Community Use of Schools

- Strong Start will continue to use their allotted space, the gym, and library

- Individuals entering the building will follow all applicable health and safety protocol such as signing in, sanitizing, wearing masks, and not entering the building if exhibiting any of the signs of illness
- Other community groups are currently not using WBES

### ***Environmental Measures***

#### Learning Space Configuration

- Students are situated in their classrooms to maximize space and minimize face-to-face interactions
- Staff that require face to face seating (i.e., speech language services) will have additional support measures in place such as plexiglass
- Where possible, multiple classroom group learning will be moved onto online platforms

#### Increased Cleaning and Disinfecting

- WBES's frequently touched surfaces are cleaned and disinfected at least once per day
- Spray bottles of safe, cleaning solution are available for classroom teachers to spot clean as needed
- Practices are in place to clean and disinfect frequently touched surfaces when they are dirty
- Other general cleaning occurs in line with regular practices
- Practices are in place to clean and disinfect any surfaces a person's body fluids have contacted after they have displayed symptoms of illness

#### Ventilation and Air Exchange

- All HVAC systems are operated and maintained as per standards and specifications, and are working properly
- Recycled/recirculated air systems have been upgraded
- If portable fans are used, they are set to blow downward and not blow air directly from one person's breathing zone or other occupants of a room.
- During weather extremes, students will be invited to spend their recess/lunch indoors in a socially distanced fashion in school spaces

### ***Personal Measures***

#### Daily Health Checks

- Parents, students, and staff will perform daily health checks using the provincial resource, <https://www2.gov.bc.ca/assets/gov/education/kindergarten-to-grade-12/covid/daily-health-check-english.pdf> or the app/online version for students: <https://www.k12dailycheck.gov.bc.ca/healthcheck?execution=e1s1>
- A notice will be posted on entrance doors of daily health check requirements

Stay Home when sick/what to do when sick

- As part of the daily health checks, students and staff at WBES are reminded to stay home if they are feeling unwell
- A self-assessment tool is available online to help determine whether you should stay home or not ( <https://bc.thrive.health/covid19/en> )

#### Symptoms Develop at School

- Where a student develops symptoms of illness while at school, the child's teacher (or other available staff) will contact the parent to arrange pick-up from school as soon as possible.
- While awaiting pickup, the child will be asked to remain in the sick room to avoid potential contact with other students.
- Staff who develop symptoms at school, will contact the principal and school secretary
- Attempts will be made to find a replacement for ill staff members
- In the case where a replacement cannot be found, the school principal will determine if current staff can be redeployed or if parents need to be contacted to pick up children early
- In the event no coverage is available, and a parent cannot pick up their child in a timely manner, current staff will ensure the supervision of that child until school ends, or a pickup can occur

#### Returning to School After Illness

- Staff or students may return to school after symptoms have abated and/or the isolating period has elapsed. No doctor communication is needed.

#### Positive and Inclusive Approaches

- Students are taught how to properly use a mask, keep comfortable physical distance, not share food, avoid crowding, and wash their hands
- Posters are placed around the building as a gentle reminder of the practices which keep the school community safe